

Human Resources
Byrne Wallace
88 Harcourt Street
Dublin 2

24 February 2020

Dear Sir/Madam,

I am writing to apply for the Summer Internship Programme recently advertised by your firm. I completed a Bachelor of Laws and a Master of Laws and have begun the process of being admitted to the Roll of Solicitors, having successfully passed four FE1s. I will be sitting the remaining four exams in March of this year.

I believe my knowledge, interest, experience and drive make me a great candidate for Byrne Wallace, as a firm with a long-established reputation for legal excellence. I appreciate your progressive, client-centred approach to providing a high-quality and efficient service.

I am an enthusiastic and hard-working professional seeking the opportunity to gain exposure to different areas of law, to learn from and contribute to your dynamic team, and ultimately to continue towards my goal of becoming a solicitor. I am confident that I possess the skills and ambition required, and that I can deliver successful results, as I am committed to completing tasks to the best of my ability.

Following the completion of the initial phase of FE1 exams in March 2018, I took the opportunity to go travelling and gain additional international work experience. Until late October 2019, I was working for a large financial services company in New Zealand. I then spent 2 months travelling in South America further developing my Spanish language skills, before returning to Ireland to prepare for the March FE1 exams.

Due to reasons of circumstance, my recent professional experience has been primarily in Human Resources, in two heavily regulated but very distinct environments - one a small, private healthcare provider in Ireland and most recently in a large corporate. Prior to these HR roles, I completed two internships at the United Nations following my LLM in International Human Rights Law. Both Human Rights related experiences were very worthwhile, and ones which ultimately reassured me that I wanted to qualify as a solicitor. While I enjoyed both roles, I prefer to work in an environment where successful results are recognisable and where practical contributions can be made on a daily basis. This desire has been validated by my recent role in a commercial environment.

Thank you for taking the time to consider my application, I look forward to hearing from you.

Yours sincerely,

Caitrina Chahin