Caitriona McVeigh

Rathconnell

Mullingar

Co. Westmeath

N91W2Y8

086-2361121

caitriona.mcveigh3@mail.dcu.ie

**Byrne Wallace**

**88 Harcourt Street**

**Dublin 2**

**D02 DK18**

Dear Sir/Madam,

I would like to apply for a position on the Byrne Wallace Summer Intern Programme. I am currently in the final year of my BA in Law and Irish in Dublin City University (DCU). This diverse degree has facilitated my development of key skills including clear effective communication, relevant research, high level of organisation, prioritisation, keen analytical abilities and ability to produce excellent written content – skills which I believe I can use successfully and effectively to contribute to the work of the Byrne Wallace while continuing to develop those skills. A position on this Intern Programme would provide me with an opportunity to gain unique insights and exposure to the work of dynamic law firm at this initial stage of my legal career.

The dedication of Byrne Wallace to providing expert advice to their clients and their commitment to understanding clients’ business needs are aspects which I would aspire to encapsulate in my career. To be selected to the firm’s intern programme would be an invaluable opportunity for me to experience these characteristics in an authentic setting, characteristics which I believe are necessary for success. The pragmatic attitude which is endorsed and valued by Byrne Wallace of addressing problems progressively and efficiently is another facet which entices me to be a part of this intern programme, as these are qualities which I also aim to align myself with.

My range of varied work experience to date combined with my degree provides the foundation on which to build my legal career. I have extensive experience as a Special Needs Assistant, as a digital editor and as a direct sales person for an equestrian photographer. I have also been fortunate to work as an intern in a legal practice specialising in Property Law and Employment Law. All of my work experience positions required dedicated teamwork, an ability to build relationships, good judgement, an ability to meet deadlines and effective communication. While I do not have extensive commercial work experience, my background and diverse range of experiences, combined with my strong work ethic and diligence, would allow me to engage with the work of Byrne Wallace with a well-rounded, unique insight and analysis.

I have applied for and have been accepted to a number of Masters degrees in the areas of Commercial Law and in International Law and Business in Trinity College and in Michael Smurfit Business School UCD. This, I believe illustrates my commitment and dedication to developing my legal career in the area of commercial law. I think my adaptability and eagerness to learn combined with my trustworthiness and overall positivity would allow me to be an effective and productive member of the intern programme.

Thank you for considering my application, I look forward to hearing from you at your convenience.

Yours Sincerely,

Caitriona McVeigh