Dear Ms. Fox,

My name is Caoilfhionn Sheil and I am writing to you to apply for the Byrne Wallace Summer Internship program. I am a second year student studying law in Trinity College. I want to intern in Byrne Wallace because I want to experience work at one of Ireland’s leading commercial law firms. I also have a keen interest in business and current affairs. My interests lie in private law subjects, particularly contract and tort. I also truly enjoyed the financial regulation section of our legislation and regulation module in first year.

The main reason the work of Byrne Wallace appeals to me is because of the interesting industry areas it has expertise in. I am extremely interested in the banking and finance area of law; I would love to learn more about the healthcare work done by Byrne Wallace. I am extremely hardworking and though both my part time job and my extra-curricular activities I have developed very good time management and organisational skills.

I have some experience relevant to a commercial firm environment. This year I am a committee member and second year representative for Trinity FLAC. In this capacity, I organized a panel discussion on the topic of data protection and digital privacy. It was really interesting and pertinent in light of the recent Safe Harbour ruling. I have a strong interest in IT and IP law, which was why I chose to organise a talk on this specific issue. This is another reason I would love the opportunity to be considered for Byrne Wallace; the work your firm does in data protection and technology is fascinating. Last year I took part in a public interest research project with Trinity FLAC which involved extensive research and analysis into the legal problems faced by Transgender people due to their lack of legal gender recognition. The project was conducted for the organisation TENI. I particularly liked the comparative aspect of the project, analysing and researching different authorities in various jurisdictions.

This year I am a Senior Editor and Sponsorship director with the Trinity College Law Review and have found the experience extremely rewarding and challenging thus far. This term, I have the responsibility for editing a legal article which will be published in the TCLR. Both my sponsorship work and organisational work for FLAC has allowed me to develop teamwork, organisation and time management skills. My involvement with the Law Review has also exposed me to legal writing on topics and jurisdictions which I would never have otherwise come across and enhanced my legal research capabilities.

I also have excellent interpersonal skills which I have developed as a result of my part time work in retail. I work part time in a health food store. My job is to encourage people to buy and to advise them on their health and dietary issues. Through this I have learnt a lot about nutrition and the health food industry. I feel I’ve learnt a lot about business via my job as well, I manage the social media accounts of the shop and set up an Instagram profile for the store. My job has sparked an interest in business on a practical level in me and I would love to be able to combine my interests in law and business.

I hope you will consider my application,

Yours sincerely,

Caoilfhionn Sheil