Caoimhe Dunne

15 Offington Park,

Sutton,

Dublin 13.

087-985-3321

caoimhedunne7@gmail.com

Ms Onslow,

Byrne Wallace,

88 Harcourt St,

Saint Kevin's,

Dublin 2,

D02 DK1

7th January 2017

HR Administrator

Dear Ms Onslow,

I am very interested in applying for your Summer Internship Programme, as advertised on your website. I am currently completing a Postgraduate Diploma in Law at Dublin Institute of Technology. I am thoroughly enjoying my course and am eager and willing to learn more at every opportunity. I am extremely keen to gain relevant hands-on experience with a reputable firm and really feel that Byrne Wallace is the best law firm to provide this.

I note that Byrne Wallace has a very active Health and Social Care department. I feel my undergraduate degree in Psychology would really complement this area particularly, although of course I remain completely flexible and open to any opportunities within the firm. I am extremely interested in the areas of mental health and child protection. My undergraduate degree has provided me with skills such as communication, interpersonal evaluation, the ability to communicate complex information and understand human behaviour; skills that I feel are extremely applicable to a career in law. I have worked part time throughout secondary school and college, which I believe demonstrates my ability to handle substantial responsibility alongside my studies. This has also allowed me to develop important teamwork and leadership skills.

As you will see from my CV, I have spent time living abroad. Living and working in different countries has really opened my eyes to different cultures. I have learned to not only accept difference but to truly appreciate it and the diverse set of opinions and values that it brings. I note that Byrne Wallace have an almost 50:50 male to female ratio throughout all of its leadership teams, which I feel is a testament to how progressive and forward thinking the firm is and is very impressive.

I am confident I have the skills necessary for this opportunity and would be delighted to discuss any aspect of my application at your earliest convenience.

Yours Sincerely,

Caoimhe Dunne