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| 4 The Old Forge,  Lucan,  Co. Dublin  K78 XV82 |

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| HR/ Recruitment manager,  88 Harcourt St,  Saint Kevin's,  Dublin 2,  D02 DK18 |

Dear Recruitment Manager,

Re: Traineeship Application 2024

I would like to apply to the trainee solicitor position and I herewith attach my cv. I am currently a third year student in Maynooth University who will be graduating with my Bachelor in Civil Law in May 2025.

I have looked thoroughly into the work that is conducted by Byrne Wallace in fields of Administrative law, Consumer Law, Retail law, Licensing and much more. I am inspired by such work and am attracted to the prospect of working with a firm who has such a wide range of specialty areas. I am also aware that Byrne Wallace offers a high level of client excellence through its teamwork and innovation.

The opportunity of being able to learn about a variety of areas of law is very attractive to me as an aspiring trainee solicitor. I believe that this allows for rapid professional growth in various areas, allowing for my legal skills and qualifications to become further advanced. The prospect of being able to learn from knowledgeable colleagues at your firm is also very attractive.

I believe I am a strong candidate for this role because of the skills and qualifications which I have gained during the course of my studies. Throughout my time studying at Maynooth University, I have advanced my teamwork skills. For example, in first year, my team and I completed a mock trial pertaining to tort law. During this mock trial, I learned how to cooperate in a team setting and collaborated with my co-workers to create a well-thought-out argument in favour of the plaintiff.

Another skill which asserts me as a strong candidate is my communication. In my opinion, it is of great importance to be able to effectively communicate with the people around you. Not being afraid to ask questions can be incredibly helpful especially when entering a new environment such as a professional legal environment. I believe that because of my communication skills I would be able to seamlessly fit into the environment in Byrne Wallace.

Active listening is a skill which I have which would be advantageous for this role. As this is an area which is relatively new to me, it is crucial that to be able to fulfil this role you must be able to listen and acquire the knowledge that has been provided to you.

As well as these skills, I am thoroughly interested in my degree and am ecstatic to learn about different areas of law and how they are applicable in practical situations. I am eager at the opportunity to learn all of the different aspects which go into the legal profession and how I can contribute to the operation of the workplace environment.

My current employer would say that I am hard working, efficient, punctual and determined. I am a person who is able to enjoy a challenge and through the knowledge which I have gained in Maynooth University I am able to think logically when faced with a problem and can be calm under pressure. I am very willing to learn and am open to any criticism which is provided to me in order to be a better future solicitor.

I thrive on problem-solving, constructing arguments, collaborating in teams, and am drawn to the rigor of law. The dynamic nature, challenges, and diversity of commercial work have inspired me to pursue this profession. I truly enjoy being in a legal setting and aspire to learn more about this kind of environment, preferably at Byrne Wallace.

Thank you for your consideration.

I look forward to hearing from you soon.

Yours sincerely,

Caoimhe Smyth.

[Caoimhesmyth099@gmail.com](mailto:Caoimhesmyth099@gmail.com)