

Carla Caroline Marques Mazza

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Dear Ms. Emily Murray - HR Generalist at ByrneWallace,

I am writing this letter in application for your Trainee Solicitor Programme.

After an extensive and diverse experience in legal positions in Brazil, I have been looking for new career opportunities. Hence, I am committed to qualify as Solicitor in Ireland. And for that, I am currently pursuing a traineeship contract in a top-tier full-service law firm. There are many reasons why I want to be part of your team: from your recognition for integrity and excellence to your position among the top 10 law firms in Ireland, everything impresses and attracts me. Also, looking into the firms' practice areas and the sectors served, I am assured that I will have many opportunities to engage with relevant clients and develop commercial acumen. In particular, Employment law has always been my passion. Thus, the fact that ByrneWallace is recognized as the home of employment law in Ireland is extremely attractive to me. Additionally, I trust that the traineeship can offer me the best opportunity in terms of learning and exposure to exceptional experience. Indeed, I will have the chance to learn from the best Solicitors until I become one of them. Finally, I have always enjoyed being involved in volunteering and social activities and knowing that the firm has many different initiatives that I can engage on really motivates me. Certainly, being a trainee at ByrneWallace would be a remarkable personal and professional achievement. For these reasons, I do believe that I can be a committed and motivated trainee that will spare no effort to be accomplished.

I consider that I have all the skills and attributes required and I am willing to put a big effort into learning whatever is necessary to be successful. I have a consistent excellent academic performance, with a Bachelors' degree in Law equivalent to a First Class Honours (GPA 8.97 out of 10) and an expected First Class Honours degree in my LLM in International Commercial Law from the University of Limerick (Accumulated QCA of 3.67). Besides that, I have been recognized as a brilliant and organized professional in every work experience that I had. Also, I have developed relevant transferable skills. For instance, as an Assessor at the Legal Counsel of the Public Defender Office, my tasks involved reviewing all hiring and acquisition procedures of the Institution and preparing drafts of legal opinions on them, which daily required accuracy, problem-solving and attention to detail. Likewise, as a Legal Resident at the Municipal Attorney Office, I worked in a fast-paced environment with a large team, and we continuously supported each other to deal with our large volumes and tight deadlines while keeping high standards. Furthermore, I was assigned to work with three different attorneys, which helped me to develop multitasking and prioritising skills. Finally, I am starting to sit my FE1 exams this Autumn and I trust I can complete them by 2021. In fact, I passed the Brazilian Bar Exam at first time and before graduation when the success rate was below 25%.

Thank you for taking the time to review my resume, I look forward to hearing from you.

Sincerely,

Carla Caroline Marques Mazza