

Byrne Wallace
88 Harcourt Street
Dublin 2

21 October 2016

Dear Ms. Onslow

Re: Trainee Recruitment 2016

I am writing to apply for a Trainee Solicitor position at Byrne Wallace. I recently graduated from University College Dublin with a 2.1 Bachelor of Civil Law European Degree, and in October 2016 I sat four FE1 exams. I plan to sit the remaining four in March 2017. My strong academic record, commitment to various extra curricular pursuits and my global outlook will make me an exceptional candidate.

From May through to August this year I completed an internship at Eversheds Solicitors, working with the Mortgage Enforcement team in the litigation department. Prior to this I gained legal experience in a multi-disciplinary practice in January 2016, and in the legal department of Northern Trust in August 2015. This experience in litigation, financial services, and property law led me to pursue a career in a commercial law firm as I enjoy the competitive environment and the daily challenges of legal work.

I have a strong work ethic and a commitment to completing all tasks to the best of my ability. My employment history reflects excellent written and oral communication skills, problem-solving abilities, and a record for working both independently and as a member of a wider team. My involvement in UCD Student Legal Services has enabled me to refine my skills in legal research, advocacy, and working as a team to deliver client-focussed results. My participation in sporting and fitness events, such as Barrettstown Sports Day and UCD Get in Gear, also demonstrates my commitment to team activities. My Erasmus year spent in Sweden has allowed me to become more independent and confident. I am eager to apply these abilities whilst learning valuable new skills at Byrne Wallace.

I have spoken with Byrne Wallace representatives at the UCD Law Fair and an open evening at the firm. Trainees informed me that their training is of the highest calibre, and that Byrne Wallace's Trainee Solicitor Programme provides exposure to a challenging and diverse range of legal work while supporting them to develop their skills. Additionally, the emphasis on career advancement in the Programme appeals to me as a motivated and ambitious graduate.

I aspire to work at Byrne Wallace because the firm sets itself apart through an international network with ALFA, by promoting strong client relationships, and through progressive use of technology, as demonstrated by being certified with the ISO 27001 information security standard. If given the opportunity to begin my legal career at Byrne Wallace, I would consider myself exceptionally fortunate to receive training from a firm that has been awarded the Lexcel Standard of Excellence and recently won Law Firm of the Year at the 2016 Irish Law Awards.

Further, Byrne Wallace's genuine commitment to Corporate Social Responsibility demonstrates a close alignment between the firm's values and my own, and I am enthusiastic about contributing to the firm's excellent reputation in the community.

I would greatly appreciate the opportunity to discuss my application further in an interview.

Yours faithfully

Caroline O'Farrell