Taxsaver Ticket Credit Application Form

Please ensure you complete all fields as incomplete forms will be returned

DATE: 26 August 2019

COMPANY NAME: ByrneWallace

CUSTOMER NUMBER (can be found on invoice): 30050178

ORDER NO:

CARD NO: 20017 21374 0119

EMPLOYEE NAME: Catriona Brooke

PRODUCT TO BE CANCELLED: Irish Rail Annual Taxsaver Ticket

CANCELLED WITH EFFECT FROM: 30 August 2019

Note cancelled with effect date cannot be backdated and will only apply from the 01st of the month e.g. 17/08/2017 will be with effect 01/09/2017

TICKET PAID BY CREDIT/DEBIT CARD; YES ☐ No ☒

CREDIT METHOD REQUESTED; CREDIT NOTE ☐ EFT ☒

Note: EFT Refunds can only be made where there are no outstanding invoices on the account.
Credit Notes can be offset against current/future invoices. This will automatically occur with direct debit accounts.

REASON FOR REFUND; Employee is leaving the company and doesn't require a ticket anymore.

FOR OFFICE USE ONLY

SAP order #:_____

SAP Invoice #: _____

CALCULATIONS: **VALID:**

                                                      COST OF TICKET: €

CREDIT MEMO REQUEST: _____

CREDIT DUE: _____

CALCULATED BY: _____ **DATE:** _____

APPROVED BY: _____ **DATE:** _____