**Cover Letter: ByrneWallace**

**Cathal Murphy**

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7th October, 2021

Dear Sir/Madam,

As a motivated and experienced 4th Year Law plus Economics student at the University of Limerick, I am writing to express my interest in your Trainee Solicitor Programme 2022. As shown on my CV, my experience aligns well, having worked at Ernst & Young, and two solicitors offices. Also, prior to the pandemic I was successful at interview in A&L Goodbody and was also set to spend 3 months of my UL work placement in the practice of Mr Ed Sullivan, Kerry State Solicitor - spending 5 months in the former. Accordingly I believe I would be an invaluable asset to the firm.

Having spent, collectively, over 8 months working in Legal and Tax practices I am well experienced working independently and as part of a team in an office environment, dealing with clients and their requests and communicating with colleagues in a clear and concise manner. Through my past employment history, professional and otherwise I have developed the following skills;

* **Communication**: communicating in a clear manner while answering phones, emails and written correspondence as well as building good rapport with colleagues and clients alike.
* **Problem solving:** Assisting both solicitors and clients in solving issues in a timely manner.
* **Team work**: Having worked as part of a large team in EY for example, I am more than accustomed to being a team player.
* **IT Skills:** Having used a number of different Office databases in addition to my ECDL qualification I am more than adept with any IT equipment.

In addition to my past work experience, I have a good educational foundation which I can partly accredit to my passion for history. This life long interest has proved incredibly helpful as far as researching topics are concerned. I am also an incredibly driven individual in all aspects of life and I thoroughly enjoy bettering myself - I read often and frequently workout. I believe that this mindset will translate well to working at a prominent and ever growing law firm such as ByrneWallace.

Please see attached CV for your approval, and do not hesitate to contact me in relation to any part of my application should clarification be required.

I hope to hear from you soon.

Kind regards.

Yours sincerely,

**Cathal Murphy**

**4th Year**

**Law Plus Economics**

**University of Limerick**

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