

February 22, 2020

Manager of the Summer Intern Programme,
88 Harcourt St,
Saint Kevin's,
Dublin 2

Dear Sir/Madam,

I am a third-year university student, studying Business and Law (BBL) in UCD. I am currently based in Milan, Italy, attending the Bocconi University on my Erasmus semester.

I wish to apply for an internship with Byrne Wallace this summer and would be very grateful if you could give my application your consideration.

I am an extremely ambitious, driven person and constantly seek ways I can improve on my skills and capabilities.

I have chosen to pursue a career in corporate and business law because of my keen interest in all areas of law and business. I believe that working in a corporate law firm will allow me to enjoy a high job satisfaction level. Corporate lawyers require strong communication and negotiation skills, along with the ability to pay attention to the finer details, all of which I possess.

I believe my commitment and reliability combined with my valuable skills of organisation and time management will transfer well into a career in law. These skills have helped me to maintain a 1:1 in both my second and third year of study. The diverse nature of a career as a corporate lawyer is stimulating, rewarding and fulfilling, notwithstanding the demanding nature of the work. The challenging aspects of this career would be complemented by my eagerness to learn.

As a leading corporate law firm, I believe that completing an internship with Byrne Wallace and learning from those leading in the field at work will allow me the opportunity to grow and develop both personally and in my career. Byrne Wallace exposes its interns to real,

practical work in each of its core practice areas. I admire the core values of inclusion and diversity prioritised at Byrne Wallace. The friendly, supportive atmosphere fostered at Byrne Wallace encourages its interns to contribute and show initiative and entrepreneurialism.

During my leaving certificate year, I was selected as one of five students from my year to lead a group of younger students in my school on the Kairos retreat. The 'leaders' act as figureheads, offering support and guidance to the younger students over the course of the weekend. Leadership is an important characteristic in the workplace and given the opportunity, I believe working for Byrne Wallace would help me develop my leadership skills further.

Sport is one of my many passions, in particular basketball and football. It has taught me the importance of teamwork, collaboration, respect, resilience and a positive attitude. I have been able to reflect these lessons learned in other aspects of my life, such as my studies.

I have represented my country on forty-four separate occasions at international level at European Championships in Estonia (u16 2014), Romania (u18 2015) and Bosnia and Herzegovina (u18 2016). I played an important role on the Marea Women's Basketball team, helping them go unbeaten for the entire 2018/2019 season and earning a promotion to Superleague for the 2019/2020 season, the highest level in the country. We were the first ladies' basketball team from Galway to do this. I was a member of the Moycullen Ladies' Football Team who secured a position at senior level in Galway in 2018 when we won the intermediate championship.

I am an avid reader and have a particular interest in fiction. Furthermore, I enjoy playing the piano, having completed my senior certificate grade in November of my leaving certificate year. This required continuous commitment and constant practice. I obtained an Honours degree in my senior grade.

Professionalism and customer service are highly prized at Byrne Wallace. I enjoy building a rapport with people and have learned the importance of developing good customer relationships from my time working in the service industry in a major department store in

Galway. I dealt with all customer requests, identified their needs and provided customers service and sales advice. I came to appreciate both sides of the customer relationship.

Finally, Byrne Wallace recognises the importance of the social aspect of work. I am a sociable person and enjoy spending time with my family and friends.

I hope you will consider my application favourably and should you require any further information, I will be happy to furnish it.

Yours faithfully, Catherine Connaire