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Dear Sirs,

I enclose herewith my CV in response to your advertisement on your website for the position of a trainee Solicitor at Byrne Wallace.

I have recently graduated with a Second Class (Upper) Honours Masters in Commercial Law from University College Dublin in December 2014 and I am exempt from four of the FE1 exams. I have completed my remaining exams this September.

I currently work as a trainee accountant for EisnerAmper Ireland and I am seeking to return to law and complete an apprenticeship with a successful legal firm like Byrne Wallace.

I previously worked for Legal Research Assistant in Grant Thornton Ireland.

The variety of work experience which I have undertaken, from working as a legal assistant in a fast paced law firm to a Research Assistant at the Grant Thornton Ireland, has afforded me a broad range of transferable skills such as attention to detail, organisational and time-management skills. I had the opportunity to deal with commercial issues and observed cross section areas of law and political issues while working for the Grant Thornton. I have furthered my knowledge of commercial awareness by reading commercial forums and attending talks in accountancy, my academic experience has compounded my research, analytical and communication skills through essays, individual presentations and group assignments. My CV outlines all my recent professional and academic endeavours and the invaluable skills I have developed, all of which I would exercise in any position at Byrne Wallace

I am available to start immediately.

I would be grateful if you would consider me for a position at your firm.

I look forward to hearing from you.

Yours faithfully,

Catherine Tooher.