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Dear Sir/Madam,

Further to your advertisement on ByrneWallace.com, I would like to apply to The ByrneWallace Trainee Solicitor Programme.

I am passionate about law and I developed a strong interest in commercial law during my studies. My goal has always been to work in a corporate law firm. After completing a B.A. in Legal Science and French and an LLB at NUI Galway, and through my work experience, I have gained both academic and practical experience in law and business. My work experience has also shaped my understanding of the key drivers behind a business’ success and the importance of its clients.

I strongly believe I possess the necessary skills to succeed in a corporate law firm. I am hard working, driven and highly motivated. I am a quick learner and I thrive in a fast paced, challenging environment. My academic and work experience has allowed me to develop excellent problem solving, communication, investigatory and analytical skills which I utilise daily in my current position as a Fraud and High Risk Analyst for Wayfair.co.uk and Wayfair.de. I am logical and practical, yet I am never afraid to think outside of the box. In my most recent review with my current employer, I was described as “an excellent communicator and fast thinker, always positive and eager to share any information” and “a power house for crossing T’s and dotting I’s” as I always take full responsibility and ownership of my work. I am commercially-minded, and I have been described as "always keeping the company's best interests in mind". I am a team player, always eager to aid my team members and work together with them to find a solution to any problem that may arise. I am known as a go-to person who always uses their initiative.

Outside of work, I would consider myself an exercise enthusiast. Throughout school, I played Gaelic football for Mayo Ladies, and throughout college I was on the O'Connor Cup team. My love of exercise has never waned and most evenings and I can be found in the gym. Playing football and camogie instilled the importance of teamwork in me from a young age. I have always viewed health and fitness as crucial for general wellbeing and maintaining a healthy mind. Travel has also always been import to me. I love immersing myself in new cultures and experiencing a different environment and way of life.

After researching different corporate law firms, I feel that the ByrneWallace Trainee Solicitor Programme will provide the best training and the most practical legal experience. ByrneWallace is a firm with an excellent reputation, one that I believe I have the necessary experience, skills and personality to excel within.

I look forward to hearing from you.

Yours Sincerely,

Charlotte-ann Donne