**Chloe Flynn**

19 The Kerries, Tralee, Kerry • Email: chloepflynn@outlook.com • Phone: 085 7381016

**11 February 2018**

Byrne & Wallace,

88 Harcourt St,

Saint Kevin’s.

Dublin 2

RE: Summer Internship 2018

To Whom It May Concern:

By way of an introduction, my name is Chloe Flynn and I am a University of Limerick Graduate. It is with great enthusiasm that I am sending you this letter and CV to express my interest in your Summer Internship Programme.

As you can see from my enclosed CV, I have strong experience working in a legal environment. I spent eight months working in Mason Hayes & Curran as part of my cooperative placement. While working as a legal assistant I had to meet strict deadlines, while working on multiple projects at a time and I consistently received high evaluations from both junior and senior management.

In 2017 I graduated from the University of Limerick with a 2:1. I have recently passed my first four FE1’s, and I am currently studying for the Spring sitting. I have a great passion for all aspects of law, however, I have a particularly interest in commercial law. ByrneWallace is a firm which has always stood out to me, for a number of reasons, such as the firms dedication to providing exceptional and progressive solutions to your clients. Volunteering and partaking in fundraising for charities is something that is very close to my heart. The culture and values at ByrneWallace clearly reflects this, and the firms corporate social responsibility programme and continuous work with charities such as St John of Gods makes ByrneWallace my top choice for a summer internship.

I am a motivated, hardworking and conscientious individual. I am confident that my academic achievements and work experience make me a strong candidate for this position. I believe working with ByrneWallace would afford me the opportunity to receive the best experience possible in my pursuit to becoming a leading commercial lawyer. I would welcome the opportunity to meet with you. Should you require any further information please do not hesitate to contact me. Thank you in advance for taking the time to consider my application.

Yours Sincerely,

Chloe Flynn