Cialli McEniff

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Dear Sir or Madam,

I am writing to express my interest in your summer intern position at Byrne Wallace. Currently, I’m a final year student in University College Dublin studying a BA in Economics and Politics, aiming to graduate with a 2:1 or higher in 2019.

I want to become a summer intern in order to broaden my legal experience more and to develop my skills to work with clients in this profession. In particular, Byrne Wallace stands out from other law firms as it offers services in areas of law I have always hoped to gain experience in, such as technology, employment, commercial contracts, medical negligence and corporate law. The firm also encourages its lawyers to think outside the box; its success is pinpointed by hiring intelligent and passionate lawyers who are able to give clear, logical and empathetic advice to its clients. Furthermore, what I have read of the firm’s culture would enable me to flourish as a summer intern; the firm’s open and approachable nature lends itself well to the skills I have developed in both my academic studies and sporting background, notably my teamwork and communication skills.

I feel I already possess many of the skills expected of a summer intern at the start of their career. For example, as part of my degree in Economics and Politics I was required to undertake vast amounts of detailed analytical research within short, challenging time frames. This allowed me to develop strong analytical skills as I was required to judge the strength and weaknesses of various sources within a short time frame. In addition, my history of playing Gaelic and tag rugby has allowed me to develop confidence and leadership skills. This has helped me to present myself clearly and responsibly to a wide range of different people.

Additionally, I have experience working within legal environments. My placement at Daniel Spring & Co Solicitors, exposed me to a broad range of legal tasks. For example, I assisted with multiple drafts for court preparations, produced motions, affidavits and plenary summons. All set tasks were complete competently and concisely. Furthermore, during my legal tech internship, I was mentored by two ex-magic circle lawyers who showed me how to use the software, explained the influence technology will have in the future of the legal sector, and taught me everything about commercial contracts! Additionally, I assisted with administrative tasks, templated NDA’s for magic circle companies and MNEs and larger research projects for the founders of the company. These internships have left me with experiences from which I would draw upon in a summer intern position with Byrne Wallace, which I am sure would provide ample opportunity for me to further develop my skills for my future in law.

Thank you for your time and consideration and I look forward to hearing from you.

Yours faithfully,

Cialli McEniff