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ByrneWallace,
88 Harcourt St,
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29/10/2020

Ref: Trainee Solicitor Programme – ByrneWallace

Dear Emily Murray,

I am writing to apply for the Trainee Solicitor Programme at ByrneWallace. I am a recent university graduate with some legal experience who is in the process of sitting the FE-1 examinations. I would like to gain experience at a leading full-service legal firm and earn a training contract.


My third level qualifications have provided me with skills which make me a good fit to work in the legal profession. I have acquired analytical skills, a keen eye for detail, and advanced research skills while reading philosophy at TCD and the University of Oxford. Studying philosophy has given me the skills to think clearly about complex issues which I aim to apply to legal matters.

I am very interested in pursuing a career as a solicitor. I interned at Gore & Grimes Solicitors for seven months where I gained experience in their property and family law departments. I have recently completed a Diploma in Law at the Law Society of Ireland. I took this course to prepare for the FE-1 examinations and to date I have completed three Fe-1's.

Further to the academic skills I possess, I have also developed broader communication skills acquired in a variety of work environments where I interacted directly with customers, staff members, and management in team-based settings. I have experience working in telephone sales as well as marketing, and I am computer literate (ECDL qualification).

ByrneWallace Solicitors provides a great opportunity to progress my legal career within a leading Irish firm. I believe that my qualifications, skills, and experience make me a good candidate for your Trainee Solicitor Programme. I can be contacted on 086-262-0971 or on e-mail at ciarmcc@hotmail.com. I look forward to hearing from you.

Yours sincerely,


Ciar McCormick