***Cover Letter***

Dear Sir/Madam,

Currently, I am a final year Business and Law student in University College Dublin, and I am writing to express my strong interest in joining Byrne & Wallace LLP as a legal trainee. With my solid foundation in law, dedication to ethical practice, and my experience in the legal sector, I am excited about the opportunity to contribute to your esteemed firm’s continued success.

Throughout my academic and professional journey, I have developed a deep passion for the practice of law and commitment to upholding justice. My academic and other achievements, mentioned on my CV, have equipped me with a comprehensive understanding of legal principles, research, and advocacy.

During my several previous work experiences, I developed and acquired many new skills. I consistently demonstrated working at my own initiative whilst also following instructions. I

I have excellent time management skills which I think is important for any job. I can also take on any challenge or new skill quiet quickly. I take great pride in my attention to detail, thoroughness, and my capacity to manage multiple tasks efficiently, which I perform to the best of my ability.

What sets me apart is my unwavering commitment to the highest standards of ethics and professionalism, paired with my dedication to clients and their cases. I believe in maintaining the utmost integrity in every aspect of legal practice, ensuring the clients’ interests are always prioritised.

Although I live at home in County Roscommon, during the academic year I live in Co. Dublin to complete my studies in UCD. I live in Drumcondra, which is in an ideal location to live if I were to work at your firm.

Attached is my CV, which provides further details about my qualifications and experience. I would welcome the opportunity to discuss how my skills and values align with Byrne & Wallace LLP’s mission and goals.

I thank you for this opportunity and I look forward to hearing from you soon.

Yours faithfully,

Ciara Fahey.

Signed:

*Ciara Fahey*