**Ciara McConvey**

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**Ireland**

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Dear Sir/Madam,

I am writing to you in relation to the Trainee Solicitor Programme that was advertised on your website. I have graduated from Dublin City University with a 2:1 in BA (joint) Hons in Law and Media Studies. I passed 3/8 FE1 exams. I have sat Criminal Law, Company Law and Contract Law. I have experience working in the legal sector as a Legal intern and also have experience in hospitality and retail.

The experience I have gained through studying Law and working in the legal sector, as a Legal intern for DWF LLP and Eversheds Sutherland has allowed me to develop my skills in legal research methods which I had studied in college and which I was examined on. These experiences have also introduced me to a varies of ways to understanding client’s needs.

I worked along-side partners and solicitors in DWF and was involved in the complying of booklets for the courts, drafting contracts and researching relevant topics and new laws in order to contribute to case issues. Working with the Eversheds team and also their client the Residential Tenancies Board (RTB), I have gained an understanding on how to understand clients who depend on the legal advices from a commercial law firm.

I should really appreciate if you would consider me for the position that you have available and hope to be speaking to you soon.

Kind Regards,

Ciara McConvey