

8 February 2017

Byrne Wallace,  
88 Harcourt Street,  
Dublin 2,  
D02 DK18.

Dear HR Manager,

**RE: Summer Internship Programme**

My name is Ciara O'Sullivan. I am a final year Law with history student at University College Dublin and I would like to apply for your Summer Internship Programme.

I am committed and highly focused to my studies as evidenced by my 2:1 result in my last semester and my overall 3.64 Grade Point Average (G.P.A). I am a hardworking and diligent individual with a strong interest in law and its application. I am the Senior Legal Coordinator of the UCD Student Legal Service and Chair its advisory panel which provides UCD students with free legal support and assistance. Acting in this capacity has given me valuable and practical insights into the application and resolution of legal queries. In addition, an article I have authored concerning data protection, particularly in relation to cybercrime, will be published in the peer-reviewed UCD 2017 Student Legal Service Publication.

My degree includes a minor in history and this has enhanced my research and analysis skills. It has ensured that I am very comfortable handling a large workload over a short time frame. To give an example, during third year I had to complete, within a three-week period, three 4000-word research essays achieving A's in all.

I am a problem solver and working in the legal sector, especially with a prestigious and forward thinking law firm such as Byrne Wallace, will give me the opportunity to be innovative. I can really associate with the Byrne Wallace solution driven approach to business which from my reading focuses on commercial awareness and intellectual rigour. I also see the diverse practice areas, which Byrne Wallace provide, as being very attractive while the opportunity to help others is something that has always appealed to me.

My summer placement with Beauchamps Solicitors provided me with the opportunity to gain practical experience in a number of disciplinary areas, particularly in their Technology and Brands Unit. I have a keen interest in this area as evidenced by the high grade I achieved in my Intellectual Property module, and which I understand is a key practice area within your firm. This preliminary experience has given me an insight into the real working life of a solicitor and coupled with my outgoing and engaging personality I am confident that I have the necessary skills and capability to become a valuable and proactive member of the Byrne Wallace team.

I believe that an Internship with Byrne Wallace would provide me with the perfect opportunity to put my legal skills into practice and I would be grateful if you would consider me for your Summer Programme.

Yours sincerely,

Ciara O'Sullivan.