36 Woodlawn Park,

Churchtown,

Dublin 14.

10th October 2017

Byrne Wallace,

88 Harcourt Street,

Saint Kevin’s,

Dublin 2,

D02 DK18

**Re: Traineeship Application Cover Letter**

Dear Sir/Madam,

Over the past few years I have aspired to become a corporate and commercial lawyer. I am looking for a firm which offers an excellent training programme with a view to a continuing to develop my career. I believe that Byrne Wallace would give me the best possible start in my career. I’m interested in working with an innovative firm such as Byrne Wallace. This coupled with the broad range of practice areas makes Byrne Wallace a clear preference in my mind of firms in the city.

I am currently in my final year of Business and Law, in the University College Dublin. I have found this course to be an excellent starting point as a commercial lawyer. Throughout my studies I have gained a broad education, splitting my time between the two disciplines of law and business. The broad range of subjects and the opportunity to study abroad has greatly aided the development of a commercial awareness whilst also building a foundation of legal understanding. As a result, I believe that I would be well suited to the values of Byrne Wallace to not alone deliver legal insight but also have a true appreciation for the types of business challenges faced by clients.

My wide range of experience in both the working environment and on a personal level illustrates my motivation and hard-working nature. I have the ability to act as a leader and to also be a committed team player. I have demonstrated this through the wide variety of extra-curricular activities, from my business to charity work. I believe that I would work well with the forward- thinking, innovative and driven individuals employed by Byrne Wallace.

I would like to thank you for taking the time to consider my application as I know the firm receives an enormous number of applications each year. I am available for an interview at any point upon your request.

Yours sincerely,

Ciara Callan