

Ciara Cornyn

Formal,
Drumacrib,
Castleblayney,
Co. Monaghan.
Tel: 00 353 (0) 86 3033071
E.Mail: ciaracornyn@gmail.com

19 October 2017

Beth Onslow,
HR Administrator,
ByrneWallace,
88 Harcourt Street,
Dublin 2.

Dear Ms Onslow,

Having researched your firm and noted its prestige, I wish to apply for a position within your Trainee Solicitor Programme. Having worked from an early age I understand the importance of teamwork, leadership, a positive attitude and a strong work ethic and I believe I would be an asset to your firm.

Having spent the previous two summers completing law internships in both Eugene F. Collins and Barry Healy & Company, I understand the task's and challenge's involved with working in a busy and dynamic corporate law firm such as yours. I gained a working knowledge of their corporate and litigation departments as well as an insight into life with a corporate law firm. I am analytical, creative, a good communicator and can assure you that I will be an asset to your law firm.

I appreciate and thank you for taking the time to review my letter of application and attach a copy of my CV for your perusal.

Yours Sincerely,

Ciara Cornyn

