Burnham,

 Dingle,

 Co. Kerry.

 +353 87 413 3594

Byrne Wallace,

87-88 Harcourt Street,

Dublin 2.

Dear Madam/Sir,

I am writing to express my interest in gaining a position on the Byrne Wallace trainee solicitor programme beginning 2018. I am a recent graduate of the Bachelor of Civil Law (International) from University College Cork, and I currently volunteer as a workshop facilitator at a women’s empowerment programme in Kitengela, Kenya. Having carried out considerable research, it is clear that a traineeship at Byrne Wallace would provide me with the training and opportunities necessary to thrive and succeed in my ambition in becoming a successful lawyer. I would relish the opportunity to avail of, and learn from, the expertise evident in this firm, and in return, I am confident that my education, experience and competences will enable me to make a significant contribution to your firm.

I aspire to complete my training at Byrne Wallace for a number of reasons. First and foremost, the firm’s dedication to its trainees, as evidenced by its well-defined training programme and high retention rates immediately sparked my interest. My passion for travel has inspired me to seek a firm with a strong international presence. Your ties with AFLA International and various international firms would allow me to gain exposure to multi-jurisdictional transactions and a global legal network should I be selected. Further, it is very important to me that I train with a firm that has a clear sense of corporate social responsibility. I have a keen interest in social justice and philanthropy, my experience of which includes my current position here in Kenya, my month spent volunteering with children with mental and physical disabilities in Vietnam, as well as the various pursuits undertaken here in Ireland with SUAS and SVP. Byrne Wallace has proven itself extremely socially responsible, as evidenced by the work placements from St John of God and the various organisations, such as Special Olympic Ireland, supported by the firm with the aim improving the local community, as well as deserving causes from further afield supported through organisations such as the HOPE Foundation. My own charitable pursuits have resulted in the development of a solutions-driven attitude, an ability to adapt as necessary to adverse and hectic environments and an aptitude for innovative thinking, skills which are directly transferrable to Byrne Wallace’s CSR efforts both in office and in the wider community.

I believe I possess the skillset and competences necessary to excel in a firm of this calibre. Working in the tourism industry has taught me to multitask efficiently and interact with clients in a polite and professional manner, and my success within such commercial settings, where customer service is of utmost importance, reflects my client-centred attitude and propensity for problem solving. My studies at University College Cork provided me with excellent analytic, argumentative and evaluative skills, while my role as Finance Officer for University College Cork’s Law Society enhanced my communication, time-management and teamwork skills. My participation in the University of Copenhagen's mediation program developed my ability to deal with complex factual material and problem-solve as the course was both theory and practice based. Finally, my grades demonstrate a sound understanding of core legal concepts and a solid work ethic.

Attached please find a copy of my CV. I would welcome the opportunity to discuss with you the possibility of a position at Byrne Wallace and can be reached at ciaraflannery92@gmail.com. Thank you for your time and consideration.

Sincerely,

Ciara Flannery