**Application for Traineeship Programme 2027**

To Graduate Recruitment Manager,

I am writing to request that I be considered for a place in your Traineeship Programme. I am very conscious that these places are highly sought-after, but I believe that my academic grades, broad work experience and my other achievements, demonstrate that not only would I be a strong candidate for the Programme I would also add great value to the firm.

Byrne and Wallace’s success in the Irish field of lawespecially resonates with me as I believe in driving for success. Evident in my passion for long distancing running and my goal of completing the next Dublin marathon.

I am studying Business & Law at UCD. I have achieved a 2.1 in my first, second and third year, and I am currently on track to finish fourth year with a first.

Throughout the summer of 2024 I completed an internship at Flynn O’Driscoll solicitors. This comprised of valuable exposure to their commercial, aviation and litigation departments, as well as assisting in the preparation for Ireland's largest aviation case. This comprised valuable exposure to their commercial, aviation and litigation departments. I enjoyed gaining first-hand experience of the meticulous preparation that goes into each case and became very interested in the process that each document must follow.

In 2019, I was one of only ten successful candidates from Ireland to be accepted to participate in Morgan Stanley’s worldwide schools’ Internship Programme. This insight into the fast-paced corporate world assured me I was pursing the right career. I believe that this experience, as well as the knowledge I am gaining through studying a dual degree, gives me a good insight into the business and corporate aspects of law.

I have learned a lot about your Programme, and I know that, as well as learning so much, I would thoroughly enjoy every aspect of it. I have a particular interest in data privacy and protection and I am very aware that Byrne and Wallace are recognised as the ‘go to’ lawyers for technology, making your company even more desirable to me.

Since Transition Year in school, I have always had a part-time job to pay my way through school and college. Despite this, I managed to obtain high points in the leaving cert as well as consistently high college grades, in addition to enjoying many extra-curricular activities. These roles have given me many skills and experiences which I believe give me a head start for my career. They have shown that I am able to adapt to a high-stress environment, gaining the ability to be flexible and adapt to unforeseeable situations. They have also shown me the importance of personal accountability and have further strengthened my already strong ability to work as part of a team.

My involvement in multiple clubs, committees and societies reflects my enjoyment of teamwork. Such as my peer-elected role of Final Year rep on the Commerce and Economics society. This has allowed me the ability to develop my strong leadership skills and organizational skills.

I greatly appreciate the time taken to consider me for this position, and I look forward to hearing from you.

Sincerely, Ciara Tripp