Dear ByrneWallace,

I appreciate this opportunity to introduce myself to your firm and I perceive it as a perfect opportunity to support my application for this summer position. I am currently undertaking my master’s in Trinity College where I am studying subjects such as EU Banking and Securities, International and European Tax Law and EU Financial Services law. I am a passionate, trustworthy and highly motivated individual with a keen interest in the world of commerce and law and to gain experience from one of Ireland’s largest law firms with a well-known reputation for quality training and development would be a great experience.

Last summer, I lived and worked in London for 3 months where I worked full time in a fast paced environment meeting the needs of client’s day in day out. The summer before last, I worked at Business and Commercial Solicitors as an intern for 8 weeks where I gained invaluable experience at a Dublin law firm. This is a Dublin law firm that incorporates its business acumen with your legal issues. It has clients from all over the world and this experience was a great insight into how to manage people from different cultures and backgrounds. In this role I also carried out many presentations and undertook several reports which were handed up to senior partners. In 2012, I inter railed across Europe for two months and in 2009 I travelled to the Gambia in West Africa representing my school on an immersion project. All of these experiences have developed my critical thinking and interpersonal skills which I hope to bring to your organisation.

My past and present experiences include roles in sales, customer service and management. I am currently working in Chill Insurance and my other work experiences include Buenos Aires, Business and Commercial Solicitors and TGI Fridays who all pride themselves on superior customer service. All of these roles involved working in a team to achieve the best possible results and I hope to bring this competitive mind-set to your successful firm. To be given the opportunity to work in such a successful law firm would be a great experience and it would provide me with the platform to establish myself in a leading law firm. I would love to be a part of your team and I think I would be a very good addition to it. Over the years I have always been involved in a team whether it be with sports, the many group assignments in University and work or various projects outside of University and work which I have been involved with including the immersion project to The Gambia in West Africa back in 2009.

ByrneWallace seems to be a pioneer across law firms in Ireland as seen through its awards such as ‘First Irish Law Firm to win Professional Services Green Award’ and ‘First large Irish Law Firm to be awarded the Lexcel Standard of Excellence’. I want to be a part of this growing success and after carefully reading the summer programme description I believe that it perfectly matches my profile. Thanks to your website, I gained useful information about your organisation and bearing in mind the previous I believe I can fit accordingly into its culture and fast paced working environment. As I understand, this programme is competitive, attracting highly motivated individuals, but I am hopeful that my good academic record and professional experience give me a strong recommendation for a place. In the same time I am aware of possible challenges and high investments of effort I will have to place in order to successfully complete this internship.

I will be available to work for the four week programme as set out on your website and I have the enthusiasm and determination to ensure that I make a success of this position if I am given the opportunity. I am available for an interview or phone call (0858154676) at any time or alternatively email me at corcorc1@tcd.ie. Lastly, thank you for taking the time to consider my application and I look forward to hearing from you in the near future.

Yours Sincerely,

Ciaran Corcoran.