

7 Willowbrook,
Donabate,
Co. Dublin.

23rd February 2020.

Dear ByrneWallace Recruitment Team,

I am a third year law student in Trinity College Dublin currently on a 2019-2020 academic year exchange to Washington and Lee University School of Law in the United States. I wish to apply for the opportunity to complete a summer internship with ByrneWallace.

I would greatly appreciate the opportunity to gain experience in one of Ireland's largest law firms with a deep dedication to exceptional client service. My desire to be a part of ByrneWallace stems from the Firm's esteemed reputation of legal excellence through a progressive and collaborative culture on both a national and international basis. I believe my shared enthusiasm for the ethos and culture promoted within ByrneWallace would make me a good fit for the firm.

ByrneWallace's emphasis on building staff morale and cultivating a sense of team spirit, through active participation in the Firm's Corporate Social Responsibility, is a particularly appealing aspect of the firm. Since arriving at Washington and Lee University, which shares a similar emphasis on working as a team to make a positive impact on the wider community, I have been afforded the opportunity to get involved with various university-run volunteer projects. These have ranged from organising a food drive in aid of a local domestic violence centre, to volunteering at a local retirement community. The rewarding benefit that has accompanied this work has been two-fold. Firstly, these activities have allowed me to contribute to the betterment of the community in a small but impactful way. It has been very rewarding to be able to collaborate our resources in order to beneficially impact the lives of others. Secondly, involvement with this voluntary work facilitated the formation of ties of partnership and camaraderie with my peers. This experience has demonstrated to me that one of the best ways to cultivate a sense of team spirit is to work collaboratively for a worthy cause. I believe my prior experience in this area would facilitate my successful integration into ByrneWallace's Corporate Social Responsibility culture.

Like ByrneWallace, an emphasis on diversity and inclusion is something I consider to be of utmost importance, and something I strive to implement in my daily life. The work carried out by ByrneWallace in connection with the Special Olympics and young people from St John of God, demonstrates the Firm's devotion to fostering an inclusive ethos founded in an appreciation for diversity. My smooth integration into my new community in Washington and Lee University was greatly facilitated by being welcomed into a diverse environment founded on the crucial value of inclusiveness. Having been able to experience first hand the benefits that result from a community dedicated to embracing and celebrating differences, the importance of such a culture has been reinforced for me. Given my personal enthusiasm for a diverse and inclusive ethos, I would strive to implement this culture in all aspects of life at ByrneWallace.

ByrneWallace's commitment to energy efficiency and managing their impact on the environment, is an aspect of the Firm that really resonates with me. Given the current threat of climate change and global warming, I am an advocate for acting in an environmentally conscious way. For example, in Transition Year, as part of a team of four, I entered the Sustainable Energy Authority of Ireland's 'One Good Idea' Competition. This required us to create and implement a campaign to help combat climate change and global warming. Such was the success of our project, we progressed to the national final held in Dublin Castle and won the 2015 Irish Year of Design Award. I continue to place an emphasis on

implementing sustainable choices into my daily life and would greatly appreciate the opportunity to employ sustainable thinking in a professional environment to assist in the furthering of ByrneWallace's Environmental Management System.

It would be a privilege to complete a summer internship with ByrneWallace and gain experience in such a successful Firm premised on standards of excellence, specialist skill and client commitment. I believe the adaptability, dedication and diligence that have been essential in my life to date would assist me in upholding the esteemed reputation of ByrneWallace and exemplifying the ethos of the Firm.

Thanking you in advance for your kind consideration of my application.

Yours sincerely,

Clara Golden