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[16 February 2019]

Dear Hiring Manager,

I am writing to apply for a intern position in. I am a recent Bachelor of Civil Law (BCL) and Master of Laws (LLM) graduate.

Why ByrneWallace?

ByrneWallace is a leading Irish law firm, ethically minded towards both their staff and the community in which they operate. I am eager to develop upon my legal education and I feel that ByrneWallace is the ideal firm in which to do so, having being awarded Legal Advisor to Public Sector 2019 and Deal of the Year – Acquisition (Mid Market) 2019. I am attracted to a career at ByrneWallace as I want to work for a law firm with a substantial Life Science sector. I developed an interest in Life Science from studying Genetics Law during my undergraduate. Furthermore, I have a certificate from Harvard University in Bioethics: The Law, Medicine, and Ethics of Reproductive Technologies and I authored a 13,220-word dissertation on Emerging Issues in the Patentability of Stem Cells. I also want to intern in ByrneWallace to gain an insight into the life and work of a trainee in ByrneWallace. If selected for a position on the Programme, the open-door policy in ByrneWallace would enable me to work closely with different people at different stages of their career, allowing me develop all the skills that I need in order to further my career. As a hopeful corporate solicitor, I am of the view that the training that I will receive will have a huge impact on my career path and I am keen to explore the different practice areas that are available to an intern.

My skillset and passions

The work experience (as outlined on my CV) I have gained to date has given me a fantastic insight into a career as a corporate lawyer, and also the opportunity of developing my skillset from my varied work experience. These skills include drafting, research, and communication of information. In the development of these skills, I have learned the importance of attention to detail, consistency in approach, teamwork and commitment to the task at hand. I have proven my resilience in my ability to adapt to new working environments and challenges as they present themselves. I am an ambitious and driven graduate, and thus I feel I would be well-suited to a career in a corporate law firm such as Byrne Wallace. I have a strong sense of commercial awareness and my goal is to combine this awareness with the legal skills I have developed as part of my undergraduate law degree, in order to pursue a career in corporate law. Both my academic record and my extra-curricular activities illustrate that I am hard-working, passionate and diligent. I thoroughly enjoy working in a fast-paced and target-driven environment and as such I think I have the potential to thrive in Byrne Wallace.

My extracurricular interests (as outlined on my CV) show that I am a focused and goal-oriented person who thrives in a teamwork setting; attributes which I believe are both important for a career in corporate law. I was given the responsibility of being team leader of 'Localise', a community development organisation, I worked as part of a team to organise fund raising events for charities such as Saint Vincent de Paul and the Irish Guide Dog Association. I am also currently working as part of the Amnesty Dublin Central Group to raise awareness for human rights issues. I believe that my experiences allowed me to further develop and understand the importance of communication, teamwork and time-management skills. While I thrive in a teamwork setting, I also work well independently using my own initiative. I have developed this skill during my work experience in a commercial law firm, where I often had to deal with specific questions and tight deadlines.

My commitment to ByrneWallace

I will work hard to exceed the high standards of ByrneWallace. I would greatly appreciate the opportunity to interview with you to further discuss my candidacy. Thank you for your time and consideration of my application. I look forward to hearing from you.

Yours Faithfully

Clara Doyle