To Whom It May Concern,

My name is Clara King, a fourth year Law and Business student at Trinity College, Dublin. I am writing with regards to applying for your trainee solicitor programme. After being accepted into my first choice of course and university with 580 CAO points (A\*AAA at A-Level), I continued to immerse myself in university life. The interests I was able to both nurture and develop at university are why I am excited for the opportunity to apply for your programme, and why I believe my skills and abilities would be suited to a role with Byrne Wallace. I perceive this role to be varied, dynamic, and provides opportunity for both professional and personal development – each of these factors being important to me in a future career.

As mentioned on my CV, I have a wide range of interests both within and outside of university, and would therefore describe myself as a naturally curious individual. I have been able to develop and demonstrate my skills in time management, leadership, and communication throughout various roles, such as Project Leader for Enactus TCD - where I am currently helping to start up the ‘Hope’ Project: aiming to facilitate homeless individuals running fitness classes, in order to give them work experience and an income – and Deputy Food and Drink Editor for the University Times. Some of my more long-standing society commitments at university include being a member of the TCDSU Gender Equality Sub-committee, where I came up with and helped to develop the idea of ‘Feminists of Trinity’, to try and remove the stigma of the word ‘feminist’ and encourage gender equality, and as member of the SVP Fundraising Committee, where a small team come together weekly to brainstorm and co-ordinate fundraising events for Trinity’s largest charitable society. I have been able to maintain these interests while working hard to achieve my grades, and attending Uppsala University for one term in my third year as part of the Erasmus Programme – where I further joined ‘Kalmar Nation’, assisting in weekly group baking for the public ‘fika’ activity. I believe that this range of activities demonstrates my commitment to, and interest in, the values of Byrne Wallace – including commitment to customer service, forward-thinking, and diversity.

Throughout various teamwork tasks, and part-time jobs which require constant interaction with both staff members and the public, it has been instilled within me to remain an enthusiastic, friendly, and client-focussed employee. I aim to do my best in any task I am assigned, and am willing to go above and beyond to fulfil any task and improve consumer experience – even if this may include ‘outside-the-box’ or unconventional solutions.

With both of my parents having run their own businesses, I have grown up as a naturally business-oriented individual, with a raw interest in uncovering and getting involved in every detail of a business. This, coupled with my love of studying the law which began in secondary school and has developed throughout the studies of my degree, is why I believe that this opportunity with Byrne Wallace would satisfy my need for a varied and dynamic career focusing on both of my passions. It would further allow me to develop valuable skills in both teamwork and leadership, and give me responsibility and expertise many programmes and companies could not provide.

For the reasons outlined above, I believe that I could be an asset to the Byrne Wallace community, and that it would be the ideal setting for me to begin my professional career.

Thank you for your consideration, and I look forward to hearing from you.

Many Thanks,

 Clara King