29 Glincool Gardens,

Maglin, Ballincollig,

Co.Cork

21/10/2017

To Whom It May Concern,

                                     Having completed BCL degree (UCC 2017), and while now studying for my FE1 examinations, I wish to apply for a training contract at the company of Byrne Wallace. The company appeals to me in the breadth of training opportunities which it offers. I have a particular interest in the areas of Banking and Company Law and attained a first class honour grade in these modules my final examinations.

                                  Upon the completion of my examinations in May I undertook a period of work experience at the company of JW O’Donovan (South Mall, Cork). During this time I assisted with the compilation of documents, researched and drafted memos for Associates and attended Court. This opportunity gave me valuable, practical experience of work as a solicitor.

                               I attach a copy of my Curriculum Vitae and will be available for interview at any time.

                         Yours Sincerely,

                                          Clíona O’Connell