Dear Sir/Madam,

My name is Clodagh Hunt-Sheridan and I’m a final year Law with French Law student at UCD. I am applying for a summer internship with your firm.

I would like to gain some experience working in a corporate law firm as it is a career path I would like to pursue upon graduation. I believe that experience with a firm such as Byrne Wallace would offer me great opportunities for personal and professional development. I would really appreciate the chance to work as an intern in Byrne Wallace because they are a leading law firm in Ireland, and the firm puts a lot of effort into ensuring that their trainees and interns are fully supported and guided throughout their time at the firm. I enjoy working as part of a team, which I believe will be of great benefit to me during a summer internship with your firm. I have team work experience through my summer internship with Deloitte in 2018, through my role as Competitions Officer on the UCD Law Review Editorial Board and through my local residents’ association.

I have strong communication skills. I developed these at a young age through my attendance at drama classes. I further developed them as I grew through my participation on student and youth councils. My summer internship in Deloitte offered me the opportunity to develop these skills in a more professional setting and it helped me to develop my confidence. My listening skills have been shaped through my involvement on student councils and on the Law School Student Staff Forum. I had to listen to what my classmates had to say and relay that back to the relevant people. I have plenty of team work experience. I have worked on various committees with people of different ages and from different backgrounds through Comhairle na nOg and my local residents association. I also have leadership skills and I take initiative. I have put myself forward for various positions over the years, including the Law School Student Staff Forum in UCD and as team leader on various college assignments. I also know how to manage my time. Throughout my time in school and university I have kept up extra-curricular activities and thus needed to balance and manage my time in order to have enough time to study, to practice and to attend these various activities.

I would like to thank you in advance for considering my application.

Yours sincerely,

Clodagh Hunt-Sheridan