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Ms. Emily Murray
ByrneWallace LLP
88 Harcourt Street
Dublin 02
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06 October 2021

Re: Trainee Solicitor Programme 2022

Dear Ms. Murray,

I am writing to apply for a position on the ByrneWallace LLP Trainee Solicitor Programme 2022. I am a first-class honours law graduate who has successfully passed all 8 FE-1 Law Society exams. I am currently working as a Paralegal in the Property Department in ByrneWallace LLP.

My current work as a Paralegal has given me first-hand experience in working in a fast-paced legal environment. I can effectively manage my time and prioritise deadlines. I have good communication skills, both verbally and in writing, and am a capable individual. I am reliable and dependable and believe that I would be a good fit as a trainee solicitor as I align with the ethos and values of ByrneWallace LLP.

I have considerable experience working as part of a team from my work as a professional Irish dancer and believe synergy within a team is a vital element of achieving success. This part of my career has taught me the importance of being proactive and using initiative and has strengthened my ability to perform well under pressure in challenging environments. I believe that my ability to work collaboratively with a group of people to achieve a common goal will allow me to deliver legal services on time and budget within ByrneWallace LLP.

Thank you for considering my application. I look forward to hearing from you in due course.

Yours sincerely,

Clodagh Reid