

Dear Sir/Madam

19/10/2018

I am writing to apply for the trainee development programme at Byrne Wallace as advertised on your graduate recruitment website. I am a recent graduate with a BCL International degree from University College Cork. I hope to pursue a career as a solicitor, and I equally hope that that career can begin (and flourish) with Byrne Wallace. Having met with representatives from the firm at various networking events throughout my university experience, I am impressed with the prestigious work that the firm engages in. As one of Ireland's leading law firms, this firm provides the opportunity to engage in large-scale transactions with leading companies from around the globe, something that I have always been enticed by, and something I have always felt I would be particularly suited to. The presentation of the firm at various careers events as a pleasant and open place to work is very desirable, as is the obvious room for growth within the firm available to its trainees. As an aspiring solicitor, Byrne Wallace's commitment to trainee development of the highest standard is a key factor in my desire to practice with the firm, and to grow with it beyond my traineeship. As such, I would be delighted to be successful in this application.

While at university I sought out experience to improve my aptitude for life as a solicitor. In both my second year and my final, I sat on the executive committee of the UCC Law Society. My role on the Law Society committee was that of Finance Officer in second year, a role that requires a great deal of responsibility; all financial transactions, budgets, income and expenditure flew through me. In this role I worked tirelessly to overturn a large deficit the previous committee had left the society in, and did so with great success. My success in this role in one of the university's largest societies shows both my capability for a large workload and my responsibility in important roles. I reaped the rewards of that diligent financial control in final year by being able to run more extravagant events as the society's Auditor. In this role, I managed every facet of the society, offering support to each specialised committee position as well as acting as the primary liaison between the society and the university, law firms and all other parties. I became adept at time management, balancing my work with my final year of my degree, while improving important skills such as public speaking, running meetings and conflict resolution. These two roles show that I am a team player, with the capacity to both lead and follow in roles requiring a high level of responsibility.

Alongside such extra-curricular activities, I have a vast amount of work experience in several different areas, including interning in local law firms, retail work, customer service in telecommunications companies, taking bets in a bookmaker and as bar staff in the main nightclub on Copenhagen's main square. This, along with my impressive academic record, displays that I am an all-rounder and that I possess a significantly varied skillset, suitable to life in a premier law firm. Furthermore, while I bring a variety of skills to any area of work I engage in, my personality is that of a grounded, friendly character, with a keen interest in sport, music and film. All of the above, I believe, are worthy reasons for me to be successful in applying for a traineeship with Byrne Wallace.

Thank you very much for reading this application. I hope to hear from you soon regarding the successfulness of my application.

Kind Regards,

Conor Dunne