**Conor Irvine**

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Sinead Fox

HR Administrator

ByrneWallace

88 Harcourt Street, Dublin 2

Dear Ms. Fox,

I am a final year Law (BCL) student at UCD and I am writing to express my interest in the summer internship programme at ByrneWallace.

I possess a variety of characteristics that make me a strong candidate for a position at your firm. I am a committed, hard-working and determined individual which is demonstrated by my eagerness to work during my summers away from college, the establishment of my own small business in secondary school, and the ability to reach an elite level of ice hockey at home in Canada.

I have gained work experience by having a 12-week summer internship with Ernst & Young (EY) in the summer of 2015. During my internship I drafted client engagement letters and reviewed contracts related to the audits EY conducting. The previous summer I worked at the Canadian Institute of Resources Law at the University of Calgary. Working at the institute developed my legal research skills by working for a professor and assisting in the publication of the *Canada Energy Law Service.* I also hope to advance my practical skills by volunteering with the UCD Student Legal Service (SLS). The SLS provides assistance to students with legal queries and provides a great opportunity for law students to use their legal knowledge in a practical way. With these experiences I believe that I have developed interpersonal and communicative skills that are needed to work effectively in a team orientated and fast paced environment.

I view the internship program at ByrneWallace as an opportunity to develop my legal skills at an an international firm. ByrneWallace is comprised of forward thinking and accomplished lawyers whose knowledge and experience will be of great value to my progress as a solicitor. If given the opportunity, I believe my personality and work experience would be an asset to the culture at your firm. I am open-minded, driven, and capable of communicating well. I value the relationships I create with my colleagues and recognize the importance of a positive working environment.

I have enclosed my application materials for your review, and would welcome the opportunity to discuss this position. Thank you for your consideration.

Sincerely,

Conor Irvine