**Conor Irvine**

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Sinead Fox

HR Administrator

ByrneWallace

88 Harcourt Street, Dublin 2

Dear Ms. Fox,

I am a recent UCD law (BCL) graduate and FE-1 candidate and I am writing to express my interest in the traineeship programme at ByrneWallace.

I possess a variety of characteristics that make me a strong candidate for a position at your firm. I am a committed, hard-working and determined individual which is demonstrated by my eagerness to work during my summers away from college, the establishment of my own small business in secondary school, and the ability to reach an elite level of ice hockey.

I have gained work experience through a 12-week summer internship with Ernst & Young (EY) in summer 2015. During my internship I drafted client engagement letters and reviewed contracts related to the ongoing audits that EY was conducting. The previous summer I worked at the Canadian Institute of Resources Law at the University of Calgary. Working at the institute developed my legal research skills by working for a professor and assisting in the publication of the *Canada Energy Law Service.* I also advanced my practical skills by volunteering with the UCD Student Legal Service (SLS). My work experience has provided me with research skills which are complimented by my attention to detail and my capacity to work under pressure. I believe that these skills have built strong foundation with skills that could serve me well as a ByrneWallace trainee.

I view the traineeship program at ByrneWallace as an opportunity to develop my legal skills at one of Ireland’s leading law firms. ByrneWallace is comprised of forward thinking and accomplished lawyers whose knowledge and experience will be of great value to my progress as a solicitor. If given the opportunity, I believe my personality, work experience and drive for success would be an asset to the culture at your firm. I am open-minded, driven, and capable of communicating well. I value the relationships I create with my colleagues and recognize the importance of a positive working environment.

I have enclosed my application materials for your review, and would welcome the opportunity to discuss this position. Thank you for your consideration.

Sincerely,

Conor Irvine