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Sinead Fox
HR Administrator
ByrneWallace
88 Harcourt Street, Dublin 2

Dear Ms. Fox,

I am a final year Law (BCL) student at University College Dublin and I am writing to express my great interest in the summer internship program at Byrne Wallace.

I view the internship program at Byrne Wallace as an opportunity to develop my legal skills at an award winning firm. The firm is comprised of forward thinking and accomplished lawyers whose knowledge and experience will be of great value to my progress as a young solicitor. I possess a variety of characteristics that make me a strong candidate for a position with your firm. I am a committed, hard-working and determined individual which is demonstrated by my eagerness to work during my summers away from college, the establishment of my own small business in secondary school, and the ability to reach an elite level of ice hockey.

I have also advanced my practical skills by volunteering with the UCD Student Legal Service (SLS). The SLS provides assistance to students with legal queries and provides a great opportunity for law students to use their legal knowledge in a practical way. In the summer of 2015, I did a 12-week summer internship with Ernst & Young. This gave me the opportunity to learn at a high level about public companies and their financial and compliance issues. During my internship I also drafted client engagement letters and reviewed contracts related to the audits we were conducting. The previous summer I worked at the Canadian Institute of Resource Law at the University of Calgary. My work at the institute developed my legal research skills by working for a professor and assisting in the publication of the *Canada Energy Law Service*. With my work experience, I believe that I have developed interpersonal and communicative skills that are needed to work effectively in a team orientated and fast paced environment.

My strong research, writing, and communication skills, along with my genuine commitment to a career in law make me confident that I will add value and contribute positively to Byrne Wallace

I have enclosed my application materials for your review, and would welcome the opportunity to discuss this position. Thank you for your consideration.

Sincerely,

Conor Irvine