Dear Sir/Madame,

I am writing to express interest in Byrne Wallace’s trainee solicitor position.

As a final year law student at University College Dublin with a keen interest in corporate M&A and commercial law, I believe I would be a good fit for this position. I have performed well in the corporate law modules in UCD, being awarded with a B in Semester 1 and an A⁻ in Semester 2 in Stage 2. Moreover, in Stage 3 I have enrolled in the Insolvency and Commercial Law modules to gain a deeper understanding of corporate law. This year I have enrolled in a Marketing elective module to broaden my commercial awareness. The experience I gained through my studies, employment and volunteering make me well suited to this position. Furthermore, I want to express my enthusiasm to bring my coursework alive by doing hands-on work as a trainee at Byrne Wallace.

Having moved to Ireland only 6 years ago I have become resilient and adaptable in new environments. Thus, I believe I would thrive in a dynamic and challenging work environment such as Byrne Wallace. I chose to pursue a career in law because I have always adopted a solution focused approach and I wanted a career that would involve a social aspect and that would challenge me. Law was the obvious choice.

Through my studies I have learned how to perform well under pressure, manage my time to meet deadlines and how to articulate myself through concise persuasive language. Additionally, through my employment in sales I have polished my interpersonal and organisational skills and I have become a reliable team player. From my time in the position of Temporary Supervisor I have gained an invaluable insight into how a business operates, what actions to take in order to increase sales and customer conversion, how to improve business drivers and achieve the daily sales targets. This also gave me the opportunity to develop my leadership skills and put my creative side into practice via outlets such as social media presence and visual merchandising. The sheer range of my responsibilities during my current employment demonstrates how adaptable, driven and motivated I am. This makes me confident that I would be able to successfully navigate the challenges of this traineeship.

One aspect of my current employment consists of getting involved in fundraisers for grassroots charities. Some of the charities we have fundraised for include: Seal Rescue Ireland, Extinction Rebellion, Friends of the Elderly etc. I have actively participated in raising awareness and funds for these grassroots as charity work is something I resonate with. This is why I am excited about the efforts to be more sustainable and inclusive that Byrne Wallace has put in. I believe it is outstanding and admirable that a leading law firm involved in high profile transactions is raising the bar in sustainability and inclusivity standards. These values align with my vision of the kind of lawyer I want to become, hence why I have chosen Byrne Wallace.

Thank you for considering my application and I welcome the opportunity to speak with you about my experience any time. If selected, I can assure you of my total commitment.

Yours sincerely,

Crina Rusu