Dara Twomey,

38 Alma Road,

Monkstown,

Co. Dublin.

 dara.o-tuama@ucdconnect.ie 5th February 2019

Hayes Solicitors,

Lavery House,

2 Earlsfort Terrace,

Dublin 2.

Dear Sir/Madam,

My name is Dara Twomey and I am writing to apply for a Summer Internship Programme at Byrne Wallace Solicitors. I am currently in my fourth and final year of studying Business and Law in UCD. I wish to pursue a career in Byrne Wallace as I am of the opinion that I have the skills and life experience necessary to excel in you firm, and to meet and exceed the standards you would expect of a Summer Intern. As well as this I wish to work in Byrne Wallace as it is one of Ireland’s leading law firms.

I believe that I am the ideal candidate for this position due to my passion for the law, my work ethic, and my ability to work under pressure. My degree programme has shaped my skillset – I have learnt to communicate more effectively, to work in groups and teams on academic projects, and has afforded me the opportunity to manage my time effectively. I am a highly driven individual and thrive off setting goals and dedicating myself to reach them.

This background of the BBL degree in UCD has shaped a different perspective on the legal industry as I have been able to work in the dual environment of both business and law. As well as this, having studied employment law and company law, the impact of having a background in business has allowed a different perspective in these subjects, amongst others.

I attended Coláiste Eoin in my secondary school education from 2009 to 2015. During my time there I competed on both hurling and football teams, as well as in my club Cuala, where I was a member of the recent back-to-back All-Ireland winning teams, and this team environment that I have been immersed in has given me many skills of teamwork and cooperation. I also competed on the debating team, which honed my public speaking skills. Finally, during my final year of secondary school I was named Head Boy for 6th year during my time in school. This leadership role gave me an incredible amount of responsibility, both in directing student activities, but also being an ambassador for the school. Were I to be employed in Byrne Wallace, I have no doubt that I would represent myself as positive ambassador for the firm.

In terms of my academic credentials I received 555 points in my Leaving Certificate examinations. As my GPA is dependant on stage 3 and 4 results, I currently have a GPA of 3.19, which includes my results from Year 3 and half of Year 4. I expect to complete my degree with a 2.1 result.

In conclusion, I hope that my personality has come forward in a small way in this letter. I hope that in an interview I can further highlight why I would be a valuable asset at Byrne Wallace. Thank you for taking the time to consider my application and I look forward to hearing from you.

Yours Sincerely,

Dara Twomey