19 Grosvenor Park,

Rathmines,

Dublin 6

22nd October, 2015

Dear Sir/Madam,

I wish to apply for the trainee programme with Byrne Wallace. It would be a privilege to meet with you so that I could demonstrate how my skills, attributes and experience might be of value to your organisation.

Byrne Wallace is one of the most highly respected and dynamic law firms in Ireland. This has recently been recognised by the Law Society of England & Wales in its awarding of the Lexcel standard to Byrne Wallace. Byrne Wallace is particularly appealing to me as it provides services to clients across a variety of sectors and has advised and represented Royal Bank of Canada, Trump Acquisitions LLC and IBRC among others. I want to train as a solicitor in Byrne Wallace as I believe it is a firm that will invest in me as a trainee. The firm provides a platform through which new graduates like me can transition from law student to qualified solicitor.

I feel I am a strong candidate for your traineeship programme. As you will see from my attached Curriculum Vitae, I have graduated from University College Dublin (UCD) with a Law (BCL) degree. I am presently studying for my FE1’s and I have passed seven examinations. In addition, I have a proven record of reliable work experience and possess the versatility and skill set necessary for adapting to new challenges and environments.

In particular, I would like to draw your attention to my passionate commitment to the rule of law and firm belief in making a positive contribution. For example, I have served as a member of the UCD Legal Service where I helped to organise legal events and clinics throughout the year, including the first annual Student Legal Convention in 2014. Moreover, I was previously elected to the Louth Junior County Council where I steered through the introduction of a Louth student discount card and organised a suicide awareness campaign for local schools.

Through active engagement in academic, educational and sporting activities, I possess highly developed verbal and leadership abilities and use these proactively in order to cultivate relationships and achieve good outcomes. While attending secondary school, I was awarded a number of debating and sporting awards, and at UCD I was elected law class representative to the UCD Students’ Union. I have also written for the sports department of the UCD College Tribune.

Willingness to prove myself and a desire to constantly contribute in a positive and progressive manner are just some of the attributes I bring to the workplace. I take pride in carrying out my work in a timely, structured and efficient manner.

Should you require any further details, please do not hesitate to contact me. I look forward to meeting with you to discuss this opportunity further.

Yours faithfully,

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Daragh Connolly

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