28 Mansfield Grove,

Athy,

Co. Kildare.

20th September 2018

Ms. Ciara Loftus,

88 Harcourt Street,

Dublin 2,

D02 DK18.

**Re: Trainee Solicitor Programme Application – David Braithwaite**

Dear Ms. Loftus,

Please find enclosed my Curriculum Vitae in relation to my Trainee Solicitor Programme application for ByrneWallace. I believe that my academic studies to date and my past work experience have prepared me well for this position within your firm.

ByrneWallace is one of Ireland’s most respected law firms with both a wide and varied client base. I am particularly attracted by the comprehensive, diverse and broad-based legal service that the firm provide. I have a keen interest in technology and the opportunity to train and work at one of Ireland’s premier firms in the area excites me. Ranked highly in multiple sectors in the acclaimed Legal 500, ByrneWallace is a modern progressive firm on a regional, national and international level. Having interviewed for the Summer Internship Programme, I was left impressed by the quality of the firm and its people.

I have shown excellence throughout my academic life. I was awarded an academic scholarship to Kilkenny College for six consecutive years while I was also one of 12 students elected to the roles of both dormitory and school prefect from a year group of 130 pupils. I received 505 points in my Leaving Certificate, received a Bachelor’s Degree in Commerce from University College Dublin and have successfully passed 6 of the FE-1 examinations to date. My expectation is that this pattern of achievement will be reflected over the next year as I am at present on schedule to pass all possible FE-1 examinations by October 2018.

I have also excelled in other areas outside of my academic life. I displayed strong leadership qualities from a young age. I was chosen as Junior Captain of Athy Golf Club in 2011. I was selected by both senior and junior members of the club who recognised that I possessed the ambition, skills and motivation suitable for the role. I further developed my leadership skills when I was selected to captain the Old Wesley Rugby Club under 20s team in 2014/2015. I was also recognised as the player of the year from my teammates and coaches.

I am an honest, reliable person with both consistent sound judgement and logical reasoning. I have assumed a number of roles of responsibility when I was employed as a boarding assistant in Wesley College for 3 years from 2013 to 2016. I effectively liaised with staff, students and their parents listening to any issues they might have had while collaborating with my peers to find a suitable solution.

I displayed attention to detail by creating a rapport with each student so that they felt valued and listened to in the school community. I applied problem solving techniques to remedy in house disputes. I am confident my experiences mentoring and assisting students in their personal development would enable me to collaborate effectively and contribute to the collective experience of the ByrneWallace team.

I am a well-rounded person. My broad skillset has resulted from the wide range of work experience that I have acquired. I developed a commercial acumen from my experience in Mongey Communications. I liaised with commercial firms with regard to contractual negotiations over the leasing of audio and visual equipment. I have excellent communication and interpersonal skills. This is evident through my diverse legal experience having worked for three separate offices specialising in criminal, immigration and personal injury law. I have worked as a retail assistant in House of Fraser and waiter and bartender in Queens, New York. These are both client-focused industries where clear and cogent communication is necessary to build a relationship of trust with clients. The skills that I developed in these roles could be transferrable to work as a trainee at ByrneWallace.

I thank you for taking the time to consider this application and I look forward to hearing from you in the near future.

Yours sincerely,

David Braithwaite.