Dear Sir/Madam,

I am currently in my final year of studying Business and Law in University College Dublin, and am writing to you to apply for the position of a Trainee Solicitor in Wallace Byrne.

I have always had a keen interest in law, stemming from my work experience in fourth year which I spent in Matheson. Since then I have endeavoured to qualify as either a barrister or solicitor, and have recently made the decision to focus my efforts on that of becoming a solicitor. I have spent time assisting Hugh Mohan, Senior Counsel, and while this gave me a great insight into how the law operates on a practical level, I found myself more attracted to the career path and opportunities available to a solicitor. I also find that solicitors can more readily interact with the business world, and from my study of Business and Law, I feel that I am in a very good position to do this.

I myself am a very outgoing person with excellent communication skills and a broad range of interests, from sports to broadcasting. I am a proven leader, captaining many teams in the sports of cricket and rugby, and in my role as Vice Head Boy in my secondary school, Clongowes Wood College. I am a very ambitious and motivated individual, and take pride in my work, whether it be as a member of a team or on my own. I very much enjoy problem solving, a skill which I have honed through my study of law to date, and of interaction with hypothetical cases put to me and my peers by lecturers. Where I feel my approach to such problems has been significantly aided is through my study of business simultaneously to law, instilling in me an approach to tasks that will benefit me throughout my traineeship. I am also very willing and enthusiastic when it comes to learning new skills and methods of doing things, and take instruction and guidance very well.

For me, the decision to apply to Byrne Wallace for my traineeship was an easy one. I recognise that as one of Ireland’s leading law firms, with a variety of different clients in different sectors, Byrne Wallace represent a real prospect of progression for my career in law. I also admire Byrne Wallace’s approach to doing business, ensuring the highest quality service for the client.

I would be delighted to meet with you to discuss my suitability for this role in more detail, and to answer any questions you may have regarding my application. I look forward to hearing from you.

Yours faithfully,

David Gillespie