

124 Kilmainham Square
Inchicore Road
Inchicore
Dublin 8

HR Administrator
ByrneWallace
88 Harcourt Street, Dublin 2

21 October 2016

Dear Sir/Madam,

Please find attached to my application, my current CV in respect of my application for a legal traineeship with ByrneWallace. To date I have earned a degree in Business with law, earned an LLM in International and European Business Law and successfully completed all FE1 exams. I currently work as an in-house legal executive in a top Irish pensions and investments consultancy firm. My employers have remarked upon the fact I am an outstanding team player, whilst possessing the ability to work on my own initiative, when required.

I pride myself on my highly developed verbal communication and reconciliatory skills and have a strong ability to undertake detailed analysis of complex issues. In my current role, I work and learn alongside our esteemed in-house solicitors and carry out extensive legal drafting of deeds and trust documentation for occupational pension schemes as well as administering administrative tasks with precision and speed.

ByrneWallace's unrivalled expertise and specialist practice areas of law such as employment and consumer law, of which I share a passion, has attracted me to a traineeship with the firm. The innovative and progressive approach taken by ByrneWallace mirrors closely with my own work ethic. Throughout my employment history, I have consistently completed every task assigned to me with pride and employed the utmost attention to detail in resolving multifaceted issues, in what are often, challenging circumstances.

It is my belief that I have acquired the necessary commercial awareness, team building skills and client focus of a trainee solicitor, worthy of a place within ByrneWallace.

Yours sincerely,

Deirdre Brannigan