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Dear Sir/Madam

I am currently a fourth year LL.B. student at Maynooth University, and I am looking for a traineeship which can present me with new challenges and expand my skills and knowledge base. I am extremely interested in gaining a position at your company as I have always been very passionate about law and would love to learn in a more hands-on environment. For this reason, I am very enthusiastic about becoming part of the real working world in law and getting to experience firsthand the environment I will be a part of in the future. I believe an opportunity at you firm will only motivate me further to push myself and strive in the industry.

During my previous experiences I have gained excellent organizational skills and a drive to succeed and overcome obstacles. I was given opportunities to lead and work as a team with set daily and weekly goals, which has provided me with excellent communication skills and knowledge in dealing with all types of persons as well as the ability to work on my own initiative, I am keen on learning new things, taking instructions and critiques to help me do my part in your firm efficiently and effectively. I am certain that with these skills I could ease the daily workload and become a very valuable asset to your firm in my time working for you.

I would love to be part of a team that matches my high achiever abilities and presents challenges that help me develop on a personal and professional level. I hope to hear back from you soon.

Respectfully,

Denisa Avram