

Edel O'Connor

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Byrne Wallace

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To whom it concerns:

My name is Edel O'Connor and I am a twenty-one-year-old final year civil law student from the National University of Ireland, Galway (NUIG).

As a future FE1 candidate and an internship applicant, I wish to expand my opportunities and gain experience in Byrne Wallace, a leading Irish law firm. Last Summer I was a Legal Assistant in Kieran Mulcahy Solicitors, Limerick. I am currently a clinical placement student with Emerson & Conway Solicitors, Galway, in which I will be completing 10 weeks of practical placement as part of my final semester in NUIG. I have gained and am still developing in depth experience in litigation and conveyancing and would now like to expand my knowledge and familiarise myself with corporate and commercial law.

I believe that I possess several skills that Byrne Wallace would look for in an ideal candidate for the Summer Intern Programme. I am an analytical thinker, an active listener and a team worker. Most importantly, I am an energetic person and an extremely hard worker. I understand and value a committed work ethic in all tasks that I take on. I have demonstrated this throughout my university experience as an active member of clubs and societies and through my role as a Legal Assistant at Kieran Mulcahy Solicitors.

I have been involved in a number of positions that have allowed me to develop extensive communication, teamwork and leadership skills. As the Public Relations Officer of NUIG's Law Society, I have experience in exercising discretion, organisation and confidentiality in all

my affairs. I have a proven track record of developing excellent working relationships with my colleagues in both work and academic environments. During my internship, I was given a great deal of responsibility which pushed me to adapt in challenging situations. This has allowed me to simultaneously apply my legal knowledge in a practical way and has greatly influenced my personal development as a future solicitor.

I believe my work ethic coupled with my experience to date will be very beneficial as a future intern and I am confident in my ability to contribute to the success of the firm.

Thank you for taking the time to consider my application and I would very much welcome the opportunity to take my application a step further at interview.

Yours faithfully

Edel O'Connor