

## **Cover Letter; Training Contract Application.**

Dear Sir or Madam,

6th June 2023.

I am writing to express my interest in the Training Contract at Byrne Wallace LLP. I am a recent graduate of UCD's Masters in Common Law program, driven by ambition and a genuine eagerness to learn and grow in the legal field. Throughout my academic journey, I have demonstrated a strong work ethic and a thirst for knowledge, ensuring that I make the most of every opportunity that comes my way. In my most recent accomplishment, I successfully passed the remaining 5 Fe1 exams in the March 2023 sitting. This achievement showcases my commitment to continuous professional development and solidifies my knowledge and understanding of legal principles and practices.

I am currently working as a legal assistant in Mason Hayes & Curran. I am part of the NBI team which focuses on Anti-Money Laundering and KYC analysis. I have honed my skills in ensuring compliance with regulatory requirements and conducting thorough customer due diligence.

Collaborating closely with internal team members, I have gained valuable experience in maintaining accurate and up to date records, analysing legal documents and preparing comprehensive reports. My attention to detail and meticulous approach have allowed me to contribute to the firm's commitment to maintaining the highest ethical standards and preventing financial crime.

I am eager to expand my legal knowledge and skills further and believe that my experience as a legal assistant, combined with my enthusiasm for the legal field, make me an ideal candidate for the training contract at Byrne Wallace. I am confident that my attention to detail, strong organisational skills and dedication to delivering high quality work would be an asset to your firm.

While I am a dedicated and focused individual when it comes to my professional pursuits, I am also easy going and possess a charismatic personality. These qualities allow me to connect with people on a personal level, building strong and meaningful relationships. I believe that effective communication and interpersonal skills are crucial in the legal profession, as they facilitate collaboration and foster positive work environments.

Outside of academics and work, I am a passionate rugby player, and I had the privilege of representing Trinity College Dublin throughout my undergraduate studies. As part of the team, we achieved great success and clinched the u20 All Ireland Championship. The experience not only honed my teamwork and leadership skills but also instilled in me the values of discipline, perseverance, and determination.

Beyond the world of Law and Sports, I have a deep love for travel and exploring diverse cultures. One summer, I embarked on the Camino de Santiago, a transformative journey along the ancient pilgrimage route in Spain. This immersive experience allowed me to connect with nature, engage in self reflection, and appreciate the beauty of cultural diversity. It taught me the importance of adaptability, open mindedness, and embracing new experiences.

As I now embark on the next chapter of my legal career, I am actively seeking a traineeship opportunity and eagerly looking forward to entering Black Hall in September. With my diverse range of experiences, determination and dedication, I am confident in my ability to contribute meaningfully to the legal profession. I am prepared to take on challenges, learn from mentors, and make a positive impact on the lives of clients and the community at large.

Sincerely,  
Edward Carroll.