Byrne Wallace

88 Harcourt Street

Dublin 2

Date: 17/10/2017

Dear Sir/Madam,

I wish to express my interest in the position of a trainee as part of Byrne Wallace’s Trainee Solicitor Programme. I became aware of this opportunity by word-of-mouth and from recent graduates who have had the opportunity to experience this programme.

After direct experience working in a law firm with clients, I am seeking to enhance my experience in law within Byrne Wallace. As a person who has strong interpersonal skills and enjoys working in a demanding, yet exciting and rewarding environment, I believe I will excel and benefit substantially in surroundings that put strong emphasis on professionalism and clientele. I have an aspiration to grow faster and dream bigger, and with 40 years of steady experience, plus a workforce of over 250 determined staff here in Ireland, it would be a privilege to join your team.

From my brief time at Dublin City University, I have gained much, both academically and socially, as can be seen from my CV. Through my studies as a Law student, I have garnered the ability to practically, and interactively present my work, as well as communicating effectively with different types of people who have varied backgrounds, yet similar values. I consider my skills as being transferable, and I am eager to utilise these skills in the open field, and to network in such a prestigious law firm as Byrne Wallace.

Ideally, this position will provide for me, the opportunity to utilise my experience in fast, receptive environments as well as to apply my personal disposition with the highly skilled and experienced professionals at Byrne Wallace, creating a great combination driven by quality, motivation, and success, most notably being awarded the Chambers Europe Ireland Service Award 2017 and Law Firm of the Year 2016. With the assistance of Byrne Wallace’s extensive induction programmes along with your world class learning and development initiatives, I hope to experience milestone events – and to decide where I want my career to go next.

Therefore, I would welcome the opportunity to participate in a personal interview to answer any of your questions and better present my skills, experiences and achievements. Thank you for your time and consideration, and my contact details can be found in my CV.

Yours faithfully,

Eilis Corcoran