

Elanna Dunleavy

Business & Law Graduate.

RE: Trainee Solicitor 2022.

I am interested in applying for the Trainee Solicitor Programme at Byrne Wallace. I am a Business & Law graduate, having graduated with a first-class honours. I have since completed all eight of the FE-1 exams in conjunction with The Law Society of Ireland. I believe that I possess the qualities you are looking for this role, having demonstrated these skills during the course of my degree as well as my experience in a customer service role.

The completion of my final year dissertation allowed me to utilise my time management skills and attention to detail. My dissertation involved intensive research of a broad subject area. As a result, I enhanced my ability to effectively prioritise and work in a methodical manner so that I met all deadlines. It was also essential to maintain a high level of attention to detail throughout, in ensuring all information was accurate and no errors were present in my work. I found the experience extremely beneficial in enhancing many of these skills and was awarded a first-class honours.

I also believe my previous position as an interior consultant, during the course of my degree, has been advantageous in developing and enhancing many of my skills. As this position was heavily team based, it was enjoyable to be able to integrate into the team and establish solid working relationships with my colleagues. Although a team orientated role, I had the opportunity to work off my own initiative also, flexibly solving any problems which arose in this fast-paced environment. I also greatly enhanced my interpersonal skills through liaising with customers whilst prioritising urgent tasks.

I was initially attracted to Byrne Wallace on foot of your extensive expertise and position as a full-service law firm. After attending your Trainee Insights Webinar, I was struck by the culture of Byrne Wallace. The focus on integrity and decency that Byrne Wallace embodies really shone through and made me feel that I would integrate well into the firm.

Yours Sincerely,

Elanna Dunleavy.