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Manager of the Intern Programme
Byrne Wallace,
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To whom it may concern,

I am writing to you in application for an internship position at Byrne Wallace. I am currently in my final undergraduate year at Maynooth University, due to Graduate in 2019 with a degree in Business and Law with a work placement – BCL Clinical, and I would love the opportunity to partake in the Summer Internship programme offered by Byrne Wallace.

Byrne Wallace is dynamic in its scope and I believe it would complement the interests I have through its involvement in business related fields such as litigation in the financial regulation and asset management and investment funds practice areas. I have previously interned at Comgest Asset Management International Limited based in Dublin and I loved the hands-on nature of the legal department, thus I would also love to work in the asset management and investment funds area. I am particularly interested in Byrne Wallace’s involvement in advising financial institutions on contingency planning for MiFID and UCITS, as I have some experience in this area from my time at Comgest. The opportunity to be involved in cases of huge significance to the business world is one which I would relish.

I enjoy a challenge and work excellently in a team setting. I am keen to progress and learn rapidly. I savour this type of work and I rise to any challenge that comes my way. I would like to experience this environment on a daily basis.

I enjoy public speaking and during my third level schooling I have been an avid debater with Maynooth University Literary and Debating Society, competing and judging nationwide. This has nurtured my advocacy and negotiation skills. I enjoy speaking about topical areas and therefore I ensure to keep myself up to date on relevant topics relating to my course and I find your website useful to keep up to date with commercial legal issues.

I feel that these attributes would be suited to working Byrne Wallace as it is an innovative and pragmatic working environment, encompassing all aspects of corporate and business law. The fact that Byrne Wallace has a New York office is very attractive to me as I hope to travel with my work. I am an Irish - American dual citizen and aim to someday make use of my ability to work flexibly without the need for US or European visa’s or working permits.

I welcome the opportunity to discuss the position and my own background in more detail and am readily available for an interview at your earliest convenience. I greatly appreciate your consideration of my application and I look forward to hearing from you.

Yours Sincerely,

Elizabeth Keyes.