**To:** Manager of Traineeship Programme in Byrne Wallace

**Name:** Ella Dominique O’Grady

**Status:** Student, 21yrs

**Address:** 15 Glenart Avenue, Blackrock, Co. Dublin

**Phone no:** 0872255629

**Date of Birth:** 23/05/1999

**Email:** ellaog18@gmail.com

I am a dedicated and energetic final year student studying Business and Law in University College Dublin. Based on my course work and an Internship at a law firm, I have decided to specialize in Law and complete the FE1 exams once I finish my undergraduate degree. I am currently seeking a Traineeship with Byrne Wallace, one of Irelands largest commercial law firms. I applied for a Summer Internship Placement with Byrne Wallace back in February 2020 and was delighted when I received a call for an Interview. However, I was on Erasmus studying in Madrid and unfortunately, could not attend the interview. Now, I am determined to do my Traineeship with Byrne Wallace and have attached my CV below and would really appreciate the opportunity to meet and discuss this further.