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Re: Trainee Solicitor Programme

Dear Madam
Dear Sir

The advertisement on your website regarding the commencement of the Trainee Solicitor Programme matches my education and I am confident that it could provide me with the challenge I am now seeking for my future career. I would like to apply for admittance to the Trainee Solicitor Programme. As requested, my CV is attached.

For a number of years I had considered studying law full-time, and when the opportunity arose I applied and was accepted to study for a law degree with four universities in Dublin. You will note from my CV that I am a law graduate of the Trinity College Dublin, with the graduation ceremony scheduled to take place in November.

The catalyst that moved me towards pursuing a law degree was prompted by my work with the Immigrant Council of Ireland, which dealt primarily with general immigration cases. My advancement within the organisation from working in a voluntary capacity to securing a full-time permanent role in the legal department of the organisation has been a great achievement for me. Furthermore, I have had the privilege of assisting clients that came from various cultural backgrounds, as well as working with a highly professional and dedicated legal team of Senior Solicitors that focused on achieving the best outcomes for clients.

My employment background and my recently completed education have fostered the development of my critical and analytical thinking, which I deem necessary to proceed to the next phase of my education and work. Therefore I am now determined to get the necessary guidance in my next learning chapter by utilising my theoretical knowledge, in practice, through a traineeship with your law firm.

I am aware of the progress of your law firm in recent years and the number of awards and accolades achieved by your law firm. I admire what you are doing. The structure of the Trainee Programme, the emphasis on work-life balance and the commitment to building strong relationships with the local community, all stand out to me. I believe that I could make a contribution that is beneficial to my future development and to your company.

I look forward to hearing from you.

Yours sincerely,

Emilia Zagrean