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Re: Traineeship Application

To whom it may concern,

I am writing to apply for a traineeship offered by ByrneWallace. I believe this is the right step for me to take in building my future career in the legal profession. As requested, please find my cv also.

I am currently undertaking an internship in Patrick F. O’Reilly & Co. Solicitors, however, they are not a corporate law firm, thus I am not intending to take up a traineeship there. I have learnt a large amount of practical legal skills whilst interning, along with being able to put my legal knowledge to practise. My experience as an intern has instilled my desire and determination to have a legal career but, it has also clarified for me that I wish to work in commercial law.

I have always played team sports which has enabled me to participate well within a team environment. I can support those around me, along with completing my own tasks to the best of my ability. I am hard working, dedicated and willing to work long hours to complete a task. For example, in 2011, I travelled to Romania with Habitat for Humanity and built a house for an under privileged family in seven days. This was both a humbling and inspiring experience, but it involved a large amount of hard work and dedication to complete the task within the short time frame. This is one of my proudest achievements and one which I believe shows my determined and dedicated nature.

I am an avid sports fan, be it hockey, cricket, tennis or rugby. Sport has been a huge part of my life from a young age. Having competed on numerous teams throughout my life, I value teamwork and teammates. I believe sport is a huge advantage to one’s personal life but also their career, by enabling them to escape and relax from office life. It is also creates an opportunity for people to connect and bond with their colleagues.

I am not only fond of teamwork on the playing field, I have also participated in teamwork on an academic level. In Wesley College I was part of Model United Nations, which involved teamwork when in General Assembly but also during the committee stage, in trying to work together with other countries in developing the best approach to situations and avoiding conflict. Model United Nations also requires one to work individually when they are separated from their team.

I was also a research officer for the Irish Innocence Project during my time at Griffith College Dublin. This involved working in a team with four other students, in researching cases from around the world where people had been wrongly convicted. Although this was a difficult task to balance with studies, it was thoroughly enjoyable and enabled me to develop my legal researching skills to a high standard. Teamwork was essential here to divide the work evenly and providing each other with support during the project.

Law is an area in which I aspire to have a career due to its challenging but rewarding nature. Being a solicitor is focused on team work, which is not common to every career and makes working as a solicitor quite unique. I wish to gain experience in this and work towards my future career. ByrneWallace being a leading commercial law firm in Ireland, is a firm in which I aspire to work in due to its highly-regarded status. I believe a traineeship in ByrneWallace would ensure my future career is of the highest possible standard and provide me with invaluable opportunities.

Yours faithfully,

Emily Reid