Kilnamona House

 Ballynaroon

 Glounthaune

 Co.Cork

29th October 2020

Dear sir/madam,

My name is Emily Boyle and I would like to apply for a position as a trainee solicitor at ByrneWallace. I am a final year BCL Law and Irish student studying at University College Cork. This degree involves studying certain modules through the medium of Irish. I have maintained a second class honours grade one (2.1) throughout the course of my degree, I feel that these results are indicative of how hardworking and determined I am and demonstrate my strong academic ability. I hope to maintain a 2.1 or higher in final year.

I have chosen to apply for a traineeship at ByrneWallace because not only are they an internationally renowned and award winning Law Firm but their ethos tells me that they look beyond the basics of law, and look to forming strong professional relationships with clients and businesses which is very admirable to me. My time spent doing my internship gave me a particular interest in the areas of employment, litigation, corporate and insolvency, these are all areas that I am aware are practiced in ByrneWallace along with many others. The idea of having the opportunity to work in such a renowned environment while practicing areas of law that I find compelling is very exciting to me. I am also aware of the high degree of importance that the firm attaches to corporate social responsibility primarily your work with charities such as Breast Cancer Ireland and your youth work with St. John of God, these are two charities that mean a great deal to me. In addition to this, I am aware of your contribution to aid in helping the environmental crisis, this is not something all businesses manage to achieve. These are all sentiments that resonate strongly with me.

I believe my previous experience working in a commercial law firm will be beneficial in attempting to secure my training contract with ByrneWallace. I completed a yearlong internship in Clark Hill Solicitors Dublin (formerly O’Grady Solicitors) this past year as part of my university degree. I found this to be extremely beneficial in enhancing my desire to pursue a career in law as it gave me the opportunity to see things from a practical perspective and I am now well versed with the fast paced day-to-day running of a large law firm and this atmosphere really appeals to me.

 I worked extensively on all matters of Law in Clark Hill and I was not restricted to one section of the firm. This was very beneficial in my opinion as I had the chance to learn from an array incredibly experienced professionals. This role required a high level of precision and clarity, something I made sure to maintain during my time there. My days in Clark Hill involved many long busy days where multiple jobs were given to me at one time. This enabled me to practice effective time-management and impeccable interpersonal skills in dealing with my respective colleagues regarding what was required of me. My responsibilities varied hugely in my time at Clark Hill.

My contract was initially for six months and was extended to twelve months to be finished in August 2020 instead of March 2020. This is something I was very happy about but unfortunately due to the Coronavirus pandemic this was cut short as the facilities for me to work from home were not available at that time.

I am confident that what I have outlined in my application and my C.V indicates that I am a suitable candidate for your firm and that I would benefit your firm in the long-run. I am motivated and ambitious and therefore I think I am an ideal candidate for this growing, top-tier firm. I have enclosed my CV which include my referees. I would be extremely grateful to be given the opportunity to train as a solicitor a ByrneWallace. Please do not hesitate to let me know if you require anything else as part of my application. Thank you for your time and consideration. I look forward to hearing from you.

Mise le meas,

Emily Boyle