Crona McLoughlin,

HR Manager,

ByrneWallace,

88 Harcourt Street,

Dublin 2.

23rd February 2016

Dear Ms McLoughlin,

I wish to apply for a position on your summer vacation scheme in your Dublin offices. I am currently a fourth year student in the Bachelor of Civil Law (BCL) degree programme in University College Dublin (UCD). I have gained some legal work experience to date, however I would like to develop my work experience further, particularly in the areas of healthcare and life sciences and thus I believe the summer internship programme with your firm is a valuable opportunity to do so.

I met with some representatives of your firm at the UCD careers fair and from speaking with both current trainees and previous internship participants I was able to secure a wonderful insight to your firm as a collegiate and cooperative work environment with a proven track record of retaining both interns and trainees and ensuring they are given the opportunities to fully develop their career within your firm.

For me, one of the most influential factors in my employment decision would be the Byrne Wallace culture. In comparison to other firms, my research shows that trainees feel like a part of the firm from the beginning of their training. Moreover, it appears that there is a commitment to developing strong partner-trainee relationships. I believe this will be crucial for my development as a well-rounded lawyer.

If I were to secure a position as a summer intern, I would hope to gain the hands-on opportunity to apply the education and knowledge I have gained in college. I believe that your firm provides significant opportunities for multi-discipline work, which would be of great interest to me and will also, provide me with an insight to working in a large corporate law firm.

I look forward to hearing from you in due course.

Yours sincerely,

Emma Harrington.